Appendix Number 16

EMPLOYEE'S NOTICE OF SECONDARY EMPLOYMENT

Tremonton City Employee's Name: _____

1. Secondary Employer's Name: _____
   Secondary Business's Name: _____

   Secondary Business's Address: _____

   _____

2. General overview of the type of business engaged in by the Secondary Employer:

_____

_____

_____

3. Specific duties the Tremonton City employee will be engaged in at their secondary employment:

_____

_____

_____ _____
Employee's Signature Date Submitted

Circle one: Recommend Approval Oppose Approval

Comments: _____

_____

_____ _____
Department Head Date

Circle one: Approved Denied

_____ _____
Tremonton City Representative or Official Date

Notes: