

Tremonton City

Job Description

Job Title:	School Crossing Guard/Substitute School Crossing Guard	
Department:	Police Department	
Location:	125 South 100 West, Tremonton Utah	
Pay Level:	A-1	
Physical Demands: Category III – Medium Work as per the Pre-Employment Evaluation Program		
Employment Status Exempt <input checked="" type="checkbox"/> Non Exempt Safety Sensitive On Call Public Safety Independent Contractor	Employment Classification Full-time <input checked="" type="checkbox"/> Part-time Part-time Recreation Temporary/Emergency Firefighter/EMT Benefits Contract	Required Equipment City Vehicle Cell Phone Pager Personal Protective Equip.

Job Summary

Reports to a predetermined location to help children cross the roadway in the safest possible manner and instructs school children on safe crossing techniques.

Supervision

Given: None

Received: Administrative Assistant

Essential Duties

- Helps children cross the roadway safely and teaches crosswalk safety.
- Observes road traffic to determine best timing for road crossings.
- Admits children and pedestrians into designated crossing locations.
- Observes general activity while on duty to detect suspicious behaviors and reports such observations.
- Learns and complies with all regulations set by the Department of Transportation (DOT) in regards to school crossing zones.

Knowledge, Skills & Abilities

Knowledge of:

- School crossing regulations.

Skills in:

- Pedestrian safety.
- Interacting and communicating well with the public, co-workers, and particularly school children.
- Communicating effectively with the public including pedestrians and motorists using verbal and non-verbal means.

Ability to:

- Be reliable, dependable, and mentally alert.
- Use discriminatory thinking and good judgment at all times.
- Work and move about the crossing in all types of weather conditions.
- Remain calm during stressful situations.
- Represent the City with decorum in a manner which promotes public confidence in the City, its officials, and employees.
- Exhibit patience and empathy with persons holding hostile or opposing views.
- Maintain professional confidences.
- Understand and follow City ordinances and policies.

Physical Demands

- Stand or walk most of the time with bending, stooping, squatting, twisting, reaching, and working on irregular surfaces.
- Work for sustained periods of time maintaining concentrated attention to detail.
- Lift, carry, push, pull, or otherwise move objects weighing up to 30 pounds.
- Essential functions utilize abilities in talking, hearing, and seeing.
- Mental application utilizes memory for details, verbal instructions, emotional stability, and discriminating thinking.

Working Conditions

- Stressful, busy, and fast-paced.
- Extensive contact with people.
- Work is primarily performed outdoors.
- Frequent exposure to cold, heat, precipitation, and dust.

Education & Experience

- A high school diploma or equivalent is required.

Special Requirements

- A one year probationary period is a prerequisite to this position.
- Must have a valid Utah driver's license.
- Successful completion of pre-employment drug screening is required.
- Successful completion of pre-employment physical is required.
- Successful completion of criminal background check is required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time. Tremonton City is an EEO/ADA employer.